

Shrewsbury Bowmen

Committee Meeting minutes 12th January 2023

The Abbey Pub, Shrewsbury 7.30pm

Attendees

Phil Knight – Chairman

Ben Parsons – Treasurer

Sean Trafene – Coaching and Equipment

Stephen Medley – Website and Communications

Tom Harper – Social

Kirstie Lewis – Junior Member

Alice Croft – Secretary

Apologies

Debbie Armstrong- Safeguarding

Agenda

1. **Club Expansion.** The club has in excess of 50 members, which have been gained significantly since Covid, and there are no proposals to further promote club expansion beyond this.
2. **Membership.** Helen Hearn has resigned from the committee which leaves the role of Membership Secretary to be filled. Helen is not leaving the club however and has kindly offered to assist whoever fills her role, in getting up to speed with things. All Archery GB subscriptions are paid for this year and will be due again in September 2023.
3. **Coaching and Courses.** Current club coaches are Tom Harper, Graham Barre and Sean Trafene. Phil Knight is also able to give coaching. There are no more proposals for any coaches at present. Graham Barre has resigned from the committee which leaves the role of Competition Secretary to be filled. Graham will continue at the club in a coaching capacity and will luckily still be on hand to advise the new committee member in their new role. There will always be a minimum of 1 coach at all club nights on a rota basis if coaches are not able to attend regularly. There will be 1 course only this summer for beginners which will be held on a Thursday at Monkmoor Recreation Ground for 6 weeks during May/June. Graham Barre will be the coach for this course, with the support of any of the other coaches if required or if Graham is unable to attend

one of the nights. Cost of the course will be £50 payable up front before the course starts with a maximum of 6 attendees. Helen and Graham will be contacted first to establish if there is a prospective list of attendees for the course and if not, Steve will review all the club emails from 2022 to identify those who enquired and will contact them to establish if they still wish to attend.

4. **Roles and Responsibilities.** We have 2 committee roles that are still to be filled and the descriptions for these are below and will be circulated to the club for applications after approval by the committee.

Membership Secretary duties are –

- Maintain list of members and their details and keep it up to date.
- Ensure that new members are advised of the monthly subscriptions and that all existing members monthly subscriptions are paid.
- Archery GB fees are paid annually.
- Add new members to the club email address.
- Communicate with new members wishing to join following initial contact or completion of a beginner's course.

Competition Secretary duties are –

- Liaise with the committee to establish what indoor and outdoor shoots the club will be entering.
- Organise postal shoots, inform the club members in a timely manner to ensure best attendance, and submit the results.
- Re-establish our annual Heritage Shoot at Adcote School (liaison required) from 2024 onwards.
- Highlight local forthcoming heritage shoots to members.. Members will then apply individually if they wish to enter.
- Ensure that there are sufficient target faces for each of the competition types and order as necessary.

Kirsty Lewis is also sadly leaving us to head back home to the Falkland Islands in February so will be looking for a new Junior representative on the committee. An email will be sent to all junior members and their parents/guardians to inform them of the role being available and to ask anyone would like to put themselves up for it.

5. **Membership Fees/Finance.** The club finances are healthy due to the increased membership over the last couple of years and that we can shoot for free at Monkmoor Recreation Ground. Agreed that membership fees will remain a £10 per month for seniors and £6 per month for juniors.
6. **Club Communications.** All club communications are to be send out by Steve from the Shrewsbury Bowmen email address so that information comes from one single source. Any messages to be sent out to the membership are to be forwarded to Steve. Steve will check the club email account and notify the committee if there is correspondence they need to respond to. Other day to day communications will be through Facebook and Whats App group. Tom to check he can access Messenger so all committee communications will be via Messenger and personal emails. Committee Meetings will be held on a Thursday every 3 months at The Abbey pub in Shrewsbury. Permissions are

required for all committee members to be able to access the Shrewsbury Bowmen email address. Steve to provide access through the verification code process.

7. **Venues/Club nights.** Winter shooting is at Prestfelde School gym (September to Easter approx.) on Wednesday nights between 6.30-9pm and at Monkmoor Recreation Ground on Thursday nights between 6.30-8.30pm. Summer shooting is at Monkmoor Recreation Ground (Easter to September) on Tuesday and Thursday nights between 6.30-8.30pm. We shall continue to look for an alternative indoor venue that offers at least 20m length to shoot and can accommodate sufficient members on the shooting line. Any ideas greatly welcome. Shrewsbury Rugby Club is to be investigated by Alice. More keyholders are required to open up particularly in the winter and will require to be there to both open and close up. Any volunteers to contact Alice in the first instance. Keyholders will be designated on a rota basis if keyholders are not always available to attend. Current keyholders are Alice, Graham, Sean. Tom is to become a spare keyholder.
8. Next County meeting is February 14th online. Alice will prepare the report but is unable to attend so Deb will be asked if she is available.
9. Next committee meeting to be held on April 13th at 7.30pm at The Abbey Pub, Shrewsbury.